

Library Board of Directors  
Somers Public Library  
May 7, 2018

Members present: Lisa Gladysz, Bonnie Mazzoli, Andy Phillips, Sharon Renzoni, Bob Socha, Shirley Warner  
Absent (excused): Eugene Grayson, Mike Gruber, Kathy Worcester  
Also present: Jessica Miller

Shirley Warner called the meeting to order at 6:40pm.

Minutes from the April 2, 2018 meeting were presented and reviewed. Due to low attendance of members who were also present at the April 2<sup>nd</sup> meeting, acceptance of the minutes was tabled until the next meeting.

*First and Second Audience of Citizens:* None

*Treasurer's Report:*

The Treasurer's Report was distributed and discussed. Individual transactions in the bank accounts were reviewed. S. Renzoni reported a change in the type of checking account held at United Bank to one which no longer requires a minimum balance.

*Correspondence:*

Notification of a strategic planning workshop was received. The online workshop, Strategic Planning Made Easy, will take place on May 23, 2018 at a cost of \$65. A. Phillips made a motion to approve the expense for Jessica Miller to attend. S. Renzoni seconded. Motion passed.

*Financial Business:*

Invoices were presented for authorization. Motion made to approve: B. Socha; seconded, B. Mazzoli. Approved.

The year-to-date budget to actual report was distributed and accepted as presented. The report will be filed.

*Committees:*

Building & Maintenance – B. Socha reported the results of the three quotes he received for the grounds maintenance activities that the Town will no longer provide. The three quotes were reviewed and discussed by the Board. L. Gladysz made a motion to approve up to \$4,500 for the annual contract with the chosen provider. Seconded: S. Renzoni. Motion passed.

B. Socha reported on the three quotes he received to repair the cracks/potholes in the parking lot. L. Gladysz made a motion to approve a \$1,750 contract with BlackTop Pro for the repairs. Seconded: S. Renzoni. Motion passed.

B. Socha reported that the stone sign at the entrance to the library parking lot has been damaged, likely by a snow plow. The damage is not significant enough to repair.

J. Miller reported that there had been two unconnected plumbing issues which were resolved through a visit from Fletcher Sewer & Drain. The children's size toilet in the Children's room does not have significant water capacity or force to flush everything needed if used frequently in a short period. Research will be done to see if switching to a full size toilet may be necessary.

*Old Business:*

Several Board members attended a training session presented by representatives of the ACLB (Association of Connecticut Library Boards) prior to tonight's meeting at 5:30pm. This session included information in best library board practices and board governance. The training was well received by those in attendance.

The open staff positions have been filled. Francie Clark started her new position as the Circulation Supervisor on April 25<sup>th</sup>. Allison Rief was hired as the new ILL/Circulation Assistant. She started work on April 30<sup>th</sup>.

J. Miller presented a proposed solution to fix the library's projection system. The proposal was prepared by Rob Wilson, Director of Technology and Information Services for the Somers Public Schools. Mr. Wilson also offered to install it. L. Gladysz made a motion to spend up to \$1,000 on the necessary components. Seconded: S. Renzoni. Motion passed.

J. Miller reported that memorial plaques will be purchased for the new items in the children's room that were purchased with the Nancy Fagan memorial donations.

*New Business:*

None.

*Director's Report:*

J. Miller reviewed the Director's report with the Board. The report was accepted as presented.

Meeting was adjourned at 7:50pm. Next meeting will be June 4, 2018.

Respectfully submitted,  
Lisa Gladysz