

Library Board of Directors
Somers Public Library
October 7, 2019

Members present: Lisa Gladysz, Gene Grayson, Mike Gruber, Bonnie Mazzoli, Andy Phillips, Sharon Renzoni, Bob Socha, Shirley Warner, Kathy Worcester

Also present: Jessica Miller

Shirley Warner called the meeting to order at 6:32pm.

Minutes from the September 9, 2019 meeting were presented and reviewed. Motion made to accept: G. Grayson; seconded: S. Renzoni; Passed.

First and Second Audience to Citizens: None

Correspondence:

The Board received the latest ACLB Newsletter. The Board also received an email request to revisit and potentially revise its Unattended Children Policy to change the age requirement to a grade level requirement. The request was to change the minimum age for unattended children from twelve years old to sixth grade. The Board discussed the current policy, noting that the current age restriction is based on Connecticut state statutes. No change was made to the policy at this time. The Board will seek the opinion of the town attorney to determine any liability issues or other implications of making exceptions to the state statute age requirement.

Treasurer's Report:

The Treasurer's Report was distributed and discussed. The report will be filed for audit.

Financial Business:

Invoices were presented for authorization. Motion made to approve the invoices presented for payment, A. Phillips; seconded, S. Renzoni. Approved.

The September budget to actual report was distributed and individual items discussed. The report will be filed for audit.

Committees:

Building & Maintenance – One of the library windows was broken during the installation of the ballistic window film. Repairs are pending.

Friends of the Library Liaison – B. Mazzoli reported that the Friends' fall book sale took place October 4th -6th. The Friends expressed their appreciation for the Board and Staff's support during the sale.

Strategic Planning Committee – G. Grayson reported that the survey is complete and the committee is still analyzing the results. The respondents were segmented into three groups by age: 12 – 17 years, 18 – 49 years,

and 50+ years. Trends were noted amongst the age groups. The committee will summarize the results and finalize their report.

Old Business:

There are still a few remaining issues with the Sonitrol system installation. The additions/fixes are anticipated soon.

J. Miller reported that the library is waiting for an estimate from Akins Gutters for the necessary repairs and cleaning.

New Business:

In preparation for the upcoming budget season, J. Miller presented two staffing proposals to the Board for consideration. The first is to change the Part-Time Teen/Reference Librarian position to full-time. The second is to add a new Part-Time Technology/Network Specialist position to the staff. J. Miller presented her rationale for the position changes. The Board discussed each and provided feedback and suggestions for changes to the job descriptions. The Board will review at its next meeting.

Director's Report:

J. Miller reviewed the Director's report with the Board, which outlined all of the activities, maintenance, event attendance, and programs that occurred at the library during September. The report was accepted as presented.

Meeting was adjourned at 7:45pm. Next meeting will be November 4, 2019.

Respectfully submitted,
Lisa Gladysz

MINUTES NOT OFFICIAL UNTIL APPROVED AT A SUBSEQUENT MEETING