

Library Board of Directors
Somers Public Library
December 9, 2019

Members present: Lisa Gladysz, Gene Grayson, Mike Gruber, Dave Marti, Andy Phillips, Bob Socha, Shirley Warner
Absent (excused): Bonnie Mazzoli, Sharon Renzoni
Also present: Jessica Miller

Shirley Warner called the meeting to order at 6:28pm.

The Board welcomed Dave Marti to the Library Board and individual members introduced themselves. Dave was elected to the Board during the November town election. He will serve a six year term.

Minutes from the November 4, 2019 meeting were presented and reviewed. Motion made to accept: G. Grayson; seconded: A. Phillips; absentions: D. Marti, B. Socha. Passed.

Election of Board Officers:

S. Warner nominated Andy Phillips for the position of Chairperson of the Library Board of Directors. B. Socha seconded. The Board voted in favor of the election.

A. Phillips nominated Lisa Gladysz for the position of Secretary. G. Grayson seconded. The Board voted in favor of the election.

L. Gladysz nominated S. Renzoni for the position of Treasurer. M. Gruber seconded. The Board voted in favor of the election.

First and Second Audience to Citizens: None

Correspondence: None

Treasurer's Report:

The Treasurer's Report was distributed and income and expense items were explained in detail. The report will be filed for audit.

Financial Business:

Invoices were presented for authorization. Discussion ensued regarding two invoices – one for Sonitrol and one for Trane – and the Board expressed its desire to withhold payment until it is satisfied with the services billed. Motion made to approve the invoices presented for payment, excluding the two previously mentioned invoices, L. Gladysz; seconded, G. Grayson. Approved.

The November budget to actual report was distributed and individual items discussed. The report will be filed for audit.

J. Miller reviewed the FY 2021 budget that was prepared by the budget committee. She reviewed reasons for increases and decreases in line items and how they compare with previous years. Proposed new staff positions were discussed. B. Socha made a motion to approve the budget, as presented, for submission to the town. D. Marti seconded the motion. Passed.

Committees:

Building & Maintenance – J. Miller informed the Board that a lockdown drill was conducted on the school campus. This was the first drill since the installation of the new Sonitrol system. The test was unsuccessful. The system did not do what it was supposed to do, failing to secure the library. The Board expressed its disappointment and displeasure with Sonitrol. J. Miller will follow up with them and B. Socha requested to be present the next time a drill is conducted.

Friends of the Library Liaison – B. Mazzoli reported via email that the Snacks with Santa program was successful with high attendance at each session. The Friends continue to sponsor the museum passes for the library patrons.

Strategic Planning Committee – G. Grayson reported that the committee is still reviewing the qualitative responses to the town survey to determine what, if any, impact they will have on the committee's action plans.

Old Business:

J. Miller reported that the shade in the story time room was installed and is working beautifully.

New Business: None

Director's Report:

J. Miller provided the Director's report to the Board in advance of the meeting. She briefly discussed highlights of the activities, event attendance, and programs that occurred at the library during November. The report was accepted as presented.

Meeting was adjourned at 7:35pm. Next meeting will be January 7, 2020.

Respectfully submitted,
Lisa Gladysz

MINUTES NOT OFFICIAL UNTIL APPROVED AT A SUBSEQUENT MEETING