

**Library Board - Somers Public Library – Regular Meeting  
February 3, 2020**

Members present: Sharon Renzoni, Shirley Warner, Bob Socha, Mike Gruber, Bonnie Mazzoli, Dave Marti, Andy Phillips

Absent (excused): Gene Grayson & Lisa Gladysz

Also present: Jessica Miller, Library Director

Chr. Phillips called the meeting to order at 6:30 p.m. There was no audience of citizens.

*Minutes of the January meeting* were presented & reviewed. Mike G. moved to approve, 2<sup>nd</sup> by Bonnie M: approved.

*Correspondence:* The chairman noted that we received a letter from Bank of America stating that the Neelens fund distribution was being processed.

*Treasurer's report:* Sharon presented the monthly report noting that a withdrawal summary of endowment funds was now being reported on the balance sheet. The Library Board has used \$85,000 from the Library's Endowment over the last several fiscal years for security measures and other improvements/maintenance. Report to be filed for audit.

*Approval of invoices:* Invoices were reviewed. Shirley W. moved to approve, 2<sup>nd</sup> by Sharon R.: approved.

*Year to date Budget:* Jessica noted that the heating oil number would increase substantially after current bills were processed.

*Committee Reports:*

*Budget* – Andy noted that he, Bob S., Shirley W., and Jessica attended the Selectmen's meeting where the proposed FY 20-21 budget was presented. Quite a bit of discussion was held on the proposal to increase the Teen Room librarian from part to full time. The proposed budget will now go to the Finance Board.

*Building Maintenance:* Bob S. noted that he participated in a campus-wide run through of the Sonitrol system. There were several issues that need to be corrected: locking mechanism on front doors did not engage, phone notification to school office took 1.5 minutes, and two panic buttons were not checked. Sonitrol is still working on the system and we are holding payment until it is functioning correctly. Bob also noted that staff member Allison was a big help when the testing was conducted.

*Friends of the Library:* Bonnie M. noted that the next used book sale is in March, and the Friends are using high school helpers. Dave M. was thanked for his help with posters for the sale. A discussion on museum passes followed.

*Strategic Planning Committee:* Gene G. sent a message that the committee is finalizing the data.

*Old Business:* At the Chairman's request, Shirley W. gave a summary of some of her experiences serving on the Board for the past 33 years.

*New Business:* The Board agreed to ask John Ruocco to attend a meeting this spring. Shirley W. will contact him to set up a date.

*Director's Report:* Jessica elaborated on her written report, noting good attendance at programs and pointing out some problems with the cleaning service. She also elaborated on the webinar on First Amendment audits and how these groups could impact a library or other public office buildings.

There was no 2<sup>nd</sup> audience to citizens.

There being no further business, Bonnie M. moved to adjourn, second by Bob S. Meeting adjourned at 7:45 p.m. The next meeting is March 2<sup>nd</sup>.

For the secretary:

Respectfully submitted; Shirley Warner

*Minutes not official until approved at a subsequent meeting.*