

Library Board of Directors
Somers Public Library
March 2, 2020

Members present: Lisa Gladysz, Gene Grayson, Mike Gruber, Bonnie Mazzoli, Andy Phillips, Sharon Renzoni, Shirley Warner
Absent (excused): Bob Socha
Absent (unexcused): Dave Marti
Also present: Jessica Miller, Library Director

Andy Phillips called the meeting to order at 6:34 pm.

Minutes from the February 3, 2020 meeting were presented and reviewed. S. Renzoni moved to approve; seconded by B. Mazzoli. Abstentions: L. Gladysz, G. Grayson. Approved.

First Audience to Citizens: None

Correspondence: The library received a request to place a donation box for gently used women's purses in the lobby. The collection would benefit Dress for Success Hartford. While the Board recognizes the charity is a worthy cause, it does not directly benefit the residents of Somers. It was decided that the collection box would not be permitted.

Treasurer's Report:

The Treasurer's Report was distributed and income and expense items were explained in detail. The report will be filed for audit.

Financial Business:

Invoices were presented for authorization. It was agreed to include the Sonitrol invoice which was previously held. S. Warner moved to approve the invoices; M. Gruber seconded. Approved.

The February budget to actual report was distributed and individual items discussed. The report will be filed for audit.

Committee Reports:

Budget – A. Phillips reported that he and J. Miller attended the Board of Finance (BOF) meeting during which the staffing proposal for the FY20-21 budget was discussed. The proposal to the BOF to recommend the Board of Selectmen reconsider the staffing changes was rejected. J. Miller will attend the next BOF meeting on March 23rd to provide input where needed on the library's individual budget line items.

Building Maintenance – The Sonitrol issues with arming/dis-arming the system and the faulty lockdown buttons/lobby doors were corrected, tested, and are now fully functional. J. Miller reported that the sprinkler system was making unusually loud noises but the system was checked and appears to be working properly. Additional details can be found in the Director's Report. J. Miller also reported an incident during which the fire

alarm and lockdown alarms were accidentally triggered on Saturday, March 29th. These were false alarms with no harm to people or property.

Friends of the Library Liaison – B. Mazzoli reported that the next FOL book sale is March 27th – 29th. In addition, a St. Patrick's Day concert will be held at the library on March 17th.

Strategic Planning Committee – G. Grayson presented a draft of the committee's strategic plan. He noted that their next meeting is March 12th during which they will finalize their report to include graphs and statistics with the results of their community survey.

Old Business: The LED upgrade project for the library's internal lighting was approved by the Board of Selectmen. Letters of intent were signed and submitted to Eversource. If approved, work is expected to begin in late March or early April.

New Business:

The Board considered the following changes to the library's open/close schedule:

- New Bowers tournament dates – May 30-31. S. Warner moved to close the library on May 30th and be open on June 6th due to the change in the lacrosse tournament dates. Seconded by G. Grayson. Motion passed.
- B. Mazzoli moved to open the library during the FOL book sale on Sunday, March 29th. Seconded by S. Renzoni. Motion passed.

Director's Report:

J. Miller elaborated on her written report, which outlined all of the activities, maintenance, event attendance, and programs that occurred at the library during February. The report was accepted as presented. She also mentioned the pending U.S. Census and that the library will be available to assist citizens in completing it.

Second Audience to Citizens: None

Meeting was adjourned at 7:50 pm. Next meeting will be April 6, 2020.

Respectfully submitted,
Lisa Gladysz

MINUTES NOT OFFICIAL UNTIL APPROVED AT A SUBSEQUENT MEETING