

Library Board of Directors
Somers Public Library
October 5, 2020

Members present: Lisa Gladysz, Gene Grayson (via Zoom), Dave Marti, Bonnie Mazzoli, Andy Phillips,
Sharon Renzoni, Bob Socha, Shirley Warner
Absent (excused): Mike Gruber (excused)
Also present: Jessica Miller, Library Director

Chairperson Andy Phillips called the meeting to order at 6:35 pm.

Minutes from the September 14, 2020 meeting were presented and reviewed. S. Warner moved to approve; seconded by S. Renzoni. Abstentions: D. Marti. Approved.

First Audience to Citizens: None

Correspondence: None

Treasurer's Report:

The Treasurer's Report was distributed and income and expense items were reviewed. S. Renzoni reported that a \$4,000 transfer was requested from the Schwab account. The report will be filed for audit.

Financial Business:

Invoices were presented for authorization. J. Miller pointed out that the Sonitrol invoice was higher than expected due to an extended maintenance plan billed monthly for the Sonitrol equipment. Discussion ensued. J. Miller will follow up with town maintenance personnel regarding the benefits/value of the maintenance plan. B. Mazzoli made a motion to approve the invoices as presented. D. Marti seconded. Approved.

September budget to actual report was distributed. J. Miller reviewed individual line items and noted that income is still low. The report will be filed for audit.

Committee Reports:

Building Maintenance – J. Miller reported that one HVAC pipe has a minor leak which was repaired. She also indicated that the fire sprinkler system was tested which identified additional work needed by Hartford Sprinkler to make the system function properly. This will be done soon.

Friends of the Library Liaison – B. Mazzoli again expressed the Friends' appreciation to the Board for allowing the book sale to occur as planned. J. Miller reported that the fall book sales earned almost as much as previous book fairs. It was conducted over 6 days and received great feedback with respect to safety protocols and ease of browsing. The Friends are discussing alternative options for the Snacks With Santa program.

Strategic Planning Committee – No update. The strategic plan will be reviewed in greater detail in the Spring. J. Miller noted that a link to a summary of the survey results was added to the library's website (home page).

Old Business:

Phone System - J. Miller reported that a transfer from one municipal fund to another was approved and a PO was cut. There have been challenges coordinating Charter Oak (phone system) and Bibliomation (internet service) to agree on system and network capability. Hopefully the new phone system will be operational by the next board meeting.

New Business:

Middle school library card drive – J. Miller reported on an initiative for middle schoolers to obtain new library cards so they can access materials the library offers. The schools have temporarily stopped allowing the kids to check out materials from their own collections. Electronic applications may be submitted and cards will be delivered to the kids at the middle school.

Director's Report:

J. Miller elaborated on her written report, which outlined all of the activities, maintenance, virtual events, and number of curbside deliveries/in-person visits. It was noted that patron visits were about 1/3 of where they normally would be, but due to COVID this is consistent with other libraries. The report was accepted as presented.

Second Audience to Citizens: None

Meeting was adjourned at 7:25 pm. Next meeting will be November 2, 2020.

Respectfully submitted,
Lisa Gladysz

MINUTES NOT OFFICIAL UNTIL APPROVED AT A SUBSEQUENT MEETING