

Library Board of Directors
Somers Public Library
December 7, 2020
(via Zoom)

Members present: Lisa Gladysz, Gene Grayson, Dave Marti, Bonnie Mazzoli, Andy Phillips, Sharon Renzoni, Bob Socha (joined at 6:55pm), Shirley Warner
Absent (excused): Mike Gruber
Also present: Jessica Miller, Library Director

Chairperson Andy Phillips called the meeting to order at 6:34 pm.

Minutes from the November 2, 2020 meeting were presented and reviewed. S. Warner moved to approve; seconded by B. Mazzoli. Approved.

First Audience to Citizens: None

Correspondence: None

Treasurer's Report:

The Treasurer's Report was distributed and income and expense items were reviewed. S. Renzoni reported that a total of \$89,000 has been transferred from the Schwab account over the last couple of years evidencing the Board's use of funds to support the library. She also noted that People's United is now charging a \$5/month fee on the savings account. G. Grayson asked about the origin of the \$75,000 in restricted funds. S. Warner explained that this originated with gifts in which the donors specified that the amounts were to be invested and only the income generated from these funds could be spent. The report will be filed for audit.

Financial Business:

Due to the virtual nature of the meeting, invoices could not be presented in paper form for authorization. L. Gladysz made a motion to give A. Phillips the authority to approve this month's invoices on the Board's behalf. G. Grayson seconded. Approved.

The October budget to actual report was distributed. J. Miller reviewed individual line items and noted that an overage in the supplies line item is likely due to the purchase of PP&E and cleaning supplies. She also indicated that, due to the Library closure, fines can still be collected via credit card; however, income is still relatively low and is expected to stay lower going forward. The library received another Neelans distribution and a refund from Amazon, which are both reflected in the income. The report will be filed for audit.

Committee Reports:

Friends of the Library Liaison – B. Mazzoli reported that the Santa celebration was postponed due to the inclement weather and has been rescheduled for Saturday, December 12th.

Budget Committee – A draft of the FY 21-22 budget was presented to the Board for review. J. Miller presented each line item and the rationale for the proposed expenditure. Discussion ensued. S. Renzoni made a motion to

approve the budget as presented. L. Gladysz seconded. B. Socha abstained due to his late arrival. Motion passed.

Old Business:

Phone System - J. Miller reported that the new phone system is still a work in progress. The back end computer work was completed, new router installed, and new phones delivered; however, the company forgot to order surge protectors. The system is expected to be completed this week.

New Business:

2021 Library Board Meeting Schedule – J. Miller provided the proposed Board meeting dates for the 2021 calendar year. Meetings will occur the first Monday of every month, with the exception of September due to the Labor Day holiday. B. Mazzoli motioned to accept the proposed meeting schedule. S. Renzoni seconded. Motion passed.

G. Grayson reported that he attended the Resource Sharing presentation by the State Library. J. Miller also attended a Library Director version of this presentation. The two shared some of the ideas that were presented during the sessions – some which could have immediate benefit and others that were very forward-thinking.

Director's Report:

J. Miller elaborated on her written report, which outlined all of the activities, maintenance, virtual events, and number of curbside deliveries/in-person visits during November. The report was accepted as presented.

Second Audience to Citizens: None

Meeting was adjourned at 7:18 pm. Next meeting will be January 4, 2021.

Respectfully submitted,
Lisa Gladysz

MINUTES NOT OFFICIAL UNTIL APPROVED AT A SUBSEQUENT MEETING