

Library Board of Directors
Somers Public Library
February 1, 2021
(via Zoom)

Members present: Lisa Gladysz, Gene Grayson, Mike Gruber, Andy Phillips, Sharon Renzoni, Bob Socha, Shirley Warner
Absent (excused): Dave Marti
Absent (unexcused): Bonnie Mazzoli
Also present: Jessica Miller, Library Director

Chairperson Andy Phillips called the meeting to order at 6:34 pm.

Minutes from the January 4, 2021 meeting were presented and reviewed. B. Socha moved to approve the minutes; seconded by G. Grayson. Approved.

First Audience to Citizens: None

Correspondence: None

Treasurer's Report:

The Treasurer's Report was distributed (in advance via email) and income and expense items were reviewed. S. Renzoni reported that a Schwab transfer of \$5,000 occurred during the month to cover expenses. S. Warner raised a question about spending the remaining Fagan Memorial Donations. Discussion ensued. J. Miller will check with Marie Stromwall to determine if there are permanent items for the children's room on her wish list and report back to the Board. The report will be filed for audit.

Financial Business:

Due to the virtual nature of the meeting, invoices could not be presented in paper form for authorization. Upholding the Board's previous action to allow A. Phillips to review and approve invoices while Board meetings are virtual, the Board requested that J. Miller present non-routine invoices to the entire Board for review.

The January budget to actual report was distributed (in advance via email). J. Miller noted that the report was not entirely complete as she had not received an updated finance report from the Town prior to the meeting. She reported on individual expense and income line items. The report will be filed for audit.

Committee Reports:

Friends of the Library Liaison – No report this month.

Old Business:

Pandemic Status Update – Now that tax season is upon us, J. Miller expects an increase in demand for computer access by library patrons. Each year, the need for computer use grows as the IRS and CT Department of Revenue continue to push electronic filing only for tax returns. That, coupled with the need to schedule COVID vaccine appointments online, the library expects an increased need for access to computers by Somers

residents. Options are limited based on the library's current technology set-up. Discussion ensued. J. Miller will discuss the option of opening the library for limited computer-only appointments with the Town and report back to the Board. J. Miller also reported that currently the library has enough cleaning supplies due to the library closure, but that they've had an increase in expenses for brown paper bags to accommodate the curbside pickup.

New Business:

J. Miller reported that the first budget meeting with the Board of Selectmen is Thursday, February 4th at 6pm via zoom. She noted that a correction to the proposed budget was needed to add the new monthly phone expense. New budget worksheets were provided to the Board via email in advance of the meeting. L. Gladysz made a motion to approve the revised budget as presented. S. Warner seconded the motion. Approved.

G. Grayson reported to the Board that he reviewed in detail the investment statements and the asset allocation of the endowment funds. In his opinion, John Ruocco has done a good job diversifying the portfolio to focus on investment growth.

Director's Report:

J. Miller elaborated on her written report, which outlined all of the activities, maintenance, virtual events, and number of curbside deliveries during January. She also reported on her attendance at various virtual library meetings and the grant proposal she will be working on. The report was accepted as presented.

Second Audience to Citizens: None

Meeting was adjourned at 7:18 pm. Next meeting will be March 1, 2021.

Respectfully submitted,
Lisa Gladysz

MINUTES NOT OFFICIAL UNTIL APPROVED AT A SUBSEQUENT MEETING