

Library Board of Directors
Somers Public Library
October 3, 2022

Members present: Lisa Gladysz, Mike Gruber, Jack Kertenis, Kathryn Lerz, Andy Phillips, Bob Socha
Absent (excused): Gene Grayson, Ann Levesque, Shirley Warner
Also present: Joanne Nichting, Library Director

Chairperson Andy Phillips called the meeting to order at 6:34pm.

Minutes from the October 3, 2022 meeting were presented and reviewed. J. Kertenis moved to approve the minutes; seconded by K. Lerz. Abstentions: A. Phillips. Approved.

First & Second Audience to Citizens: None

Correspondence: None

Treasurer's Report:

The Treasurer's Report was distributed and presented by J. Nichting in G. Grayson's absence. She reviewed the various accounts and transactions, noting that the Board's investment advisor inadvertently sent a duplicate \$5,000 withdrawal from the endowment account. The check was shredded and the funds returned to the account. She also updated the Board on the latest information she learned about the Rockett CD. The Treasurer's report will be filed for audit.

Financial Business:

The FY23 year to date financial report was presented by J. Nichting. She once again reiterated that the utility expense may far exceed the budgeted amounts. The report will be filed for audit.

Committee Reports:

Building Committee - B. Socha asked if the parking lot lights are working properly now that Daylight Savings Time has ended. He noted they are on both a timer and photo-eye. J. Nichting will check in the next few days. B. Socha also stated that he will follow up with Bruce Urbon to verify the timer is set properly. J. Nichting noted that one of the exterior doors will not open and that she put a work order in to the DPW. B. Socha will also check it.

Policy Committee - The committee presented a Photography & Video/Audio Recording Policy for the Board's consideration. The policy was drafted by J. Nichting and modeled after policies she's used in the past. Discussion ensued regarding how it will be posted, along with how and when releases will be obtained. B. Socha made a motion to approve the policy as presented. Seconded by M. Gruber. Motion passed.

Old Business:

MBA Dismissal Concerns – The Board once again discussed the student release/parent pickup situation in the library parking lot, noting the same safety concerns. It was agreed that J. Nichting will discuss the situation with the school resource officer (Craig Jones) to get his opinion and suggestions.

New Business:

2023 Meeting Dates – J. Nichting presented a list of proposed Board meeting dates for the 2023 calendar year, which occur on the third Tuesday of each month (excluding July & August) in accordance with the revised bylaws. B. Socha moved to approve the presented dates; seconded by J. Kertenis. Approved.

2023 Library Closure Dates – J. Nichting presented a list of proposed dates on which the library will either close early or be closed for the full day. Discussion ensued regarding the impact to patrons and staff. L. Gladysz moved to approve the list as presented with two exceptions: (1) the library will only be closed on June 19th if the Somers Board of Selectmen declares it a town holiday, and (2) the early closing time on November 22nd be changed from 5pm to 3pm. Seconded by K. Lerz. Approved.

Director's Report:

J. Nichting presented her Director's Report to the Board, which included general library information, program attendance, and circulation and other statistics. The report was accepted as presented.

Meeting was adjourned at 8:04pm. Next meeting will be December 5, 2022.

Respectfully submitted,
Lisa Gladysz

MINUTES NOT OFFICIAL UNTIL APPROVED AT A SUBSEQUENT MEETING