

TOWN OF SOMERS

REQUEST FOR QUOTATION (RFQ)

**NEW PROPOSED FORD E-350 CHASIS, 14 PASSENGER -12 & 2, WHEEL CHAIR BUS
INCLUDING DELIVERY TO THE TOWN'S DEPARTMENT OF PUBLIC WORKS AS
SPECIFIED IN ATTACHMENT ENTITLED
BUS SPECIFICATIONS**

TOWN OF SOMERS
600 MAIN STREET
SOMERS, CT 06071

JANUARY 13, 2014

Bus Specifications

The Town of Somers is currently accepting quotes for a new Mini-Bus with the following specifications listed below:

Length	22 ft.
Engine Type	V-8
Engine Size	5.4 L
Fuel Type	Gasoline
Capacity	12+2
Chassis	2013 or 2014 New Ford E-350
Transmission	5 speed automatic
Warranty	
-Chassis (FORD)	3 year/36,000
-Body	5 year/100,000
Seat Belts	Retractable
Lift	Rear Lift
	Braun Lift with Seatbelt
A/C and Heat	Minimum of 50,000 BTU dual compressor a/c 65,000 BTU rear heater
Delivery	(2) QRT Retractable tie downs
-Charge	Included
-Taxes	Tax Exempt
-Location	Somers DPW
-Timeframe	Vehicle in stock
Other	Approved inspection by the state of CT

1. PURPOSE

The purpose of this Request for Quotation (RFQ) is to solicit proposals from various organizations, conduct a fair and extensive evaluation based on criteria listed herein, and select the candidate who best represents the direction the Town of Somers wishes to go.

2. GUIDELINES

This Request for Proposal represents the requirements for an open and competitive process. Quotations will be accepted until 2pm EST February 13, 2014. Any quotations received after this date and time will not be considered. All quotations must be signed by an official agent or representative of the company submitting the quote.

3. REQUEST FOR QUOTATION TIMELINE

All quotes in response to this RFQ are due no later than February 13th 2014 by 2:00pm EST.

Evaluation of quotations will be conducted from February 14, 2014-February 21, 2014. If additional information or discussions are needed with any bidders during this one week window, the bidder(s) will be notified.

The selection decision for the winning bidder will be made no later than February 27th, 2014.

Notifications to bidders who were not selected will be completed by March 7th 2014

4. RFQ CORRESPONDENCE

Each bidder must submit their proposal to the address below by February 13th at 2:00pm EST.

5. Title or Certificate of Origin

A valid title or certificate of origin shall be provided with the vehicle at the time of delivery to the Somers Public Works Department.

Town Clerk
Ann Logan
Town of Somers
PO BOX 308
600 Main Street
Somers, CT 06071

Attachment:

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