

**TOWN OF SOMERS  
WATER POLLUTION CONTROL AUTHORITY  
P.O. BOX 308  
SOMERS, CT 06071**

**WPCA MINUTES  
REGULAR MEETING  
August 3, 2010  
TOWN HALL – 7:30 pm**

**I. CALL TO ORDER:**

Chairman Jim Botellio called the regular meeting of the WPCA to order at 7:31 pm. Members present included: Charles Colby, Steve Getman, Daniel Fraro and Jim Faust. Also present: Steve Jacobs, Registered Sanitarian, and Mike Mocko, Ward Engineering.

**II. MINUTES APPROVAL (7/6/2010):**

**a) July 6, 2010**

Mr. Botellio asked the members for comments or corrections on the 7/6/2010 Minutes. Mr. Jacobs pointed out an error in the heading of the Minutes, at the top of Page 1. The meeting is incorrectly dated as “June 1, 2010,” and should be corrected to read “July 6, 2010”. No other changes or corrections were brought forth.

*A motion was made by Steve Getman to approve the 7/6/2010 Minutes as corrected above; seconded by Jim Faust, and then unanimously voted to approve by the members.*

**III. SUNSET DRIVE – TCP WELL WATER REMEDIATION:**

Steve Jacobs informed members that the State Bond Commission approved the Town’s Grant for funding the Sunset Drive project (\$241,000). He added that since the State DOT will be paving Rte 190, expected to begin this month, he and Mike Mocko split the original bid into 2 Phases. On Phase I bid, extending the 8” main across Rte 190, he received 3 bids. Hinckley Construction was the lowest at \$15,330; followed by Wood Construction at \$21,950; and Ladd Construction at \$24,270.

Mr. Botellio asked if Hinckley’s bid seemed reasonable. Mr. Mocko responded yes, he had reviewed the bids, and said the numbers were reasonable for performance and labor. Mr. Jacobs recommended awarding the project to Hinckley as low bidder. After some discussion, members agreed to award the project to Hinckley Construction. Mr. Jacobs had sent the bid package to the DEP and received their approval in the form of an email. He added the DOT Permit for cutting the road was also approved. Mr. Mocko stated he cleared paving issues with the DOT. He pointed out that the Commission at this point, needed to award the contract and then send a Notice of Award to Hinckley.

*A motion was made by Jim Faust to award the contract for the Phase I to Hinckley Construction at their bid cost of \$15, 330; seconded by Steve Getman, then unanimously voted as approved by the members.*

Mr. Mocko said that Mr. Botellio, as Chairman of the WPCA can sign the Notice of Award tonight, which would be then delivered to Hinckley Construction. Mr. Botellio asked Mr. Jacobs to confirm that Carl Landolini, Town Attorney, had seen the bid package, as he signed the Notice of Award.

Mr. Jacobs addressed the earlier issue of number of fire hydrants and the additional cost of \$16,000. The Fire Department reviewed the original plans and agreed to reduce the number of hydrants from 3 to 2.

Mr. Jacobs informed members he had modified Access Agreements for the homeowners. Questions to be determined by members include: How long will homeowners have to sign the agreement? And, should the WPCA set a cut-off date? He and Mr. Mocko recommended a 6 month timeline. After some discussion, the members agreed to a December 30, 2010 cut-off date for Homeowners to sign Access Agreements, and an April 30, 2011 completion date for the contractor. Mr. Faust recommended sending homeowners a Letter of Intent, discussing the project and Grant funding. Mr. Botellio stated his concern of cost overruns, based on work to be done in individual homes. Mr. Jacobs said these would be done by appointment to avoid missing homeowners. Mr. Getman suggested setting a Special Meeting, dedicated solely to the Sunset Drive project to meet with Homeowners and as a means to expedite the process. Members agreed that a Special Meeting seemed appropriate and may be necessary.

Mr. Mocko felt a Letter of Intent at this point to be pre-mature. He will be delivering a final set Plans and specifications for the Phase II bid to the DEP this week for their review. He felt it would be advertised and put out to bid by next week. Contractors would then review the job, count all hardware and service connections, and solicit prices. Mr. Mocko stated this would take approximately 30 days.

Mr. Botellio asked Mr. Mocko for a rough schedule of the next few months on the project. Mr. Mocko responded the timeline includes: bid goes out (30 days), his review of the bids (1 week), Notice of Award to Contractor signing (14 days). At Contractor signing, then a 180 day to completion date is set.

#### **IV. SOMERSVILLE WPCF:**

Steve Jacobs informed members that Electronic Technologies, Frank Smith, completed the conduit and pump alarm for Quality Ave, and everything is working properly. However, after receiving an invoice for the work, Mr. Jacobs reviewed the original quote had included a wireless transmitter which had never been installed, but was paid for.

Mr. Botellio recommended tabling the bill and setting a meeting with Mr. Smith; where he & Mr. Jacobs could discuss this further with him.

#### **V. SOMERSVILLE WPCF 2010-2011 O&M BUDGET:**

Steve Jacobs distributed copies of the proposed Somersville WPCF 2010-2011 O&M Budget to members. He explained that 2009-2010 expenditures were within budget. He pointed out proposed increases in the 2010-2011 expenditures of Superintendent & Plant Operator of 3%, which is the same given to other town employees. There is a slight increase in the budget to \$66,705. Moving to the revenue side, he proposed a 0% increase in user fees, leaving the \$198.00 fee as is.

Mr. Jacobs then addressed the Fund balances, which he stated to be in excellent shape. He reminded members that \$450,000 is still owed to the Town from the Assessment Account; leaving a balance of

approximately \$78,000. Additionally, \$20,398 is still owed to Maple Ridge. He also mentioned the Quality Pump station also needs to be paid back (approximately \$87,000 over 3 years).

*A motion was made by Charles Colby to accept the Somersville WPCF 2010-2011 O&M Budget as presented, with 0% increase in User Fees (\$198.00); seconded by Daniel Fraro. In the vote that followed: Mr. Colby, Mr. Fraro, and Mr. Faust voted as approved; whereas Mr. Getman abstained from voting.*

**VI. MAPLE RIDGE COMM. SYSTEM 2010-2011 O&M BUDGET:**

Steve Jacobs distributed copies of the proposed Maple Ridge Comm. System 2010-2011 O&M Budget to members. He stated that expenditures in 2009-2010 were miniscule, as the tanks had not been pumped this past year. Pumping takes place every 2 years. Mr. Jacobs proposed holding the budget in place at \$4,550. On the revenue side, he proposed a 0% increase in user fees, leaving the \$81.00 fee as is.

*A motion was made by Charles Colby to accept the Maple Ridge Comm. System 2010-2011 O&M Budget as presented, with 0% increase in User Fees (\$81.00); seconded by Jim Faust, then unanimously voted as approved by the members.*

As a final issue, Mr. Jacobs asked members about setting a date for the Public Hearing for the proposed new rates. It was decided that a Public Hearing would be held on Tuesday, September 7, 2010 at 7:15 pm.

**VII. CORRESPONDENCE:**

Steve Jacobs reviewed the following as current correspondence:

- a) **WPCA New Fee Schedule:** Mr. Jacobs stated that the Board of Selectmen approved the new fee schedule, which took effect on August 1, 2010.
- b) **10 Polo View Drive:** Mr. Jacobs informed members that Hinckley Construction has completed the water service and well abandonment and is finishing yard clean-up.

Mr. Botellio informed members that he is still trying to set up a meeting for himself and Mr. Fraro, with the representative of Johnson Memorial to discuss Health programs. He had recently left another message and is waiting to hear back from her.

**VIII. BILLS:**

Steve Jacobs submitted the following invoices for payment:

Gemplers	\$176.50
S. Jacobs reimbursement	\$40.00
CBS – Xerox	\$90.00

*A motion was made by Charles Colby to approve these invoices for payment; seconded by Daniel Fraro, then unanimously approved by the members.*

**IX. ADJOURNMENT:**

*A motion to adjourn was made by Charles Colby; seconded by Steve Getman, and unanimously approved to adjourn the August 3, 2010 Regular meeting of the Water Pollution Control Authority at 8:48 pm.*

Respectfully submitted,

Daniel Fraro, Secretary

Kimberly E. Dombek, Recording Secretary

MINUTES ARE NOT OFFICIAL UNTIL APPROVAL AT A SUBSEQUENT MEETING.