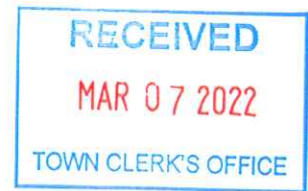


TOWN OF SOMERS
WATER POLLUTION CONTROL AUTHORITY
REGULAR MEETING MINUTES

Tuesday, March 1, 2022 7:00 PM Regular Meeting via Zoom



CALL TO ORDER The meeting was called to order at 7:01 pm by Chairman Stephen Getman. Other members present were: Emily Dreyer, Daniel Fraro, Mark Folsom, Mark Marschall, and Tim Vecchiarelli. Also present were Daniel Parisi, Plant Engineer, and Matthew Jermine, Engineering Consultant, of Weston & Sampson.

- I. MINUTES The minutes of Regular Meeting February 1, 2022 were reviewed. A motion was made by Ms. Dreyer to approve the minutes as written, 2nd by Mr. Marschall, all in favor, motion passed.

The minutes of Special Meeting February 15, 2022 were reviewed. A motion was made by Ms. Dreyer to approve the minutes as written, 2nd by Mr. Folsom, all in favor, motion passed.

A motion was made by Tim Vecchiarelli to reverse Agenda Items II and III to allow the Consultant Matthew Jermine to present first at the meeting. Motion was 2nd by Ms. Dreyer, all in favor, motion passed.

- II. SOMERSVILLE WPCF – Plant Upgrade: Weston & Sampson
Mr. Jermine of Weston & Samson presented his revised report outlining upgrades necessary for effective operation of the Somersville Water Pollution Control Facility. Discussion focused on repairs needed and costs associated with the upgrade as outlined on page 6 of the report. Mr. Jermine has separated costs into short and long term expenses. Costs for project sections are estimated based on current numbers available. Mr. Jermine noted that he had the report peer reviewed by his colleagues and there are language changes needed for the report. He praised the Commission members for their excellent input as the report was being prepared. An engineering report is due to DEEP by April 1, 2022. The Final Report will be reviewed with Town of Somers Atty. Carl Landolina and consulting Atty. Janet Brooks.
- III. SOMERSVILLE WPCF – Facility Upgrade Project Funding
The report prepared by Mr. Jermine outlined a projected timetable for the projects to upgrade the Water Pollution Control Facility. It was recommended to pump tanks every 6 months before and after disinfection season. Another recommendation was to do a visual tank inspection with a camera after the pumping. It is possible that the

tanks may require resealing. The project has been revised to include upgrading all 4 beds. It was noted that the Capital Improvement Project proposal needs to emphasize that this upgrade project is essential to keep the WPCF up-to-date and functioning effectively to avoid fines by DEEP. Mr. Getman and Mr. Parisi plan to meet with Town Treasurer Mike Marinaccio to refine the WPCA Proposal for the Capital Improvement Project Committee. The CIP Committee meets on March 10, 2022.

IV. WPCA 2022-2023 The Budget was reviewed. Members discussed the increasing costs for goods and services and the fee structure for usage charges. Currently, revenue and expenses are on target for the projected figures. Increased fuel costs will have an effect of the cost of goods and services in the coming months.

V. CORRESPONDENCE/AUDIENCE PARTICIPATION - None

VI. BILLS/TRANSFERS

USA Bluebook	\$ 196.44
USA Bluebook	\$ 427.50
Enviornmental Monitoring Lab	\$ 622.74
Staples	\$ 22.36
Phoenix Lab	\$ 65.00
Hazardville Water	\$ 12.63
Eversource	\$ 1,124.09
Weston & Sampson	\$30,600.00

A motion was made by Mr. Marschall to pay the bills, seconded by Mr. Vecchiarelli, all in favor, motion passed.

VII. WPCA SUPERINTENDENT DUTIES The duties of the WPCA Plant Operator and Superintendent were discussed and outlined. These duties include:

WPCA Plant Operator Five Days a Week:

- Maintain the Wastewater Treatment Plant including daily testing, monthly testing, and monitoring daily flows
- Quarterly test the Sokol Road Wells
- Supervise the Maple Ridge System – Tank Pumping and Leech Field Maintenance
- Maintain filter beds
- Check the generator
- Serve as On-Call Contact for Plant Malfunctions

- Complete mandated State Reports to DEEP
- Monitor and maintain 2 weekly readings on the hours the pumps have run at the Sewer Pump Station on Quality Avenue

WPCA Superintendent:

- Set up WPCA Meeting agendas, supervise meeting minutes and correspondence
- Process monthly bills for approval and payment by WPCA
- Maintain the WPCA Budget
- Serve as Liaison between the WPCA and Weston & Sampson for the WPCF Plant Upgrade
- Serve as a Liaison with Town of Somers Boards
- Interface with Surrounding Town Water Pollution Control Commissions

Duties that need to be assigned:

- Approve and Maintain CBYD (Call Before You Dig) Records
- Issue sewer permits and inspections of repairs or new installations
- Supervise sewer backup, main or lateral problems
- Maintain the collection system
- Coordinate CMOM program for the State
- Review new plans with a sanitary sewer connection
- Perform other duties Steve handled in his position

VIII. ADJOURNMENT A motion was made by Ms. Dreyer and seconded by Mr. Getman to adjourn the meeting at 8:17 pm, all in favor, motion passed.

Respectfully submitted,
Daniel Fraro, Recording Secretary