

**TOWN OF SOMERS  
IT GOVERNANCE COMMITTEE  
REGULAR MEETING MINUTES  
Town Hall – Selectmen’s Conference Room  
Wednesday, July 6, 2022 at 3:00pm**

**1. Call to Order**

Bill Meier called the meeting to order at 3:00 pm.

**2. Members Present**

In attendance was Bill Meier, Joe Tolisano, Mike Marinaccio, and Paul Russel. Also in attendance was Brian Wissinger and Mark Given from Suzor IT.

**3. Report from Suzor IT**

**a. Implementation Schedule**

**b. Metric Reports**

**c. Project(s) Status**

**d. FY23 Computer Replacement Program**

Mark updated the committee on the current projects and their implantation schedule. Mark said he would send along help desk data by the end of the week via e-mail. There was discussion about the computer replacement schedule and how the Town could reduce its number of endpoints. Mark mentioned an infrastructure as a service plan. The committee asked for more information about that at the next meeting.

**4. Financial Software Migration Update**

Brian informed the committee that the contract had been delivered. The next steps are to plan the training calendar and fill out data questionnaires.

**5. PermitLink (Land Use) Online Permitting Software Update**

The software had gone live and was beginning to accept payments. More information will be given at the next meeting.

**6. Recommendations to Board of Selectmen**

A discussion was had on the committee selecting someone new to represent the school system with the retirement of the Superintendent. A decision will be made at a future meeting.

**7. Approval of Minutes**

**a. April 6, 2022 – Regular Meeting**

*Joe Tolisano made a motion to approve the minutes as presented, seconded by Mike Marinaccio. There was no further discussion and a unanimous decision followed.*

**8. Adjournment**

*Mike Marinaccio made a motion to adjourn at 3:58 pm, seconded by Joe Tolisano. There was no further discussion and a unanimous decision followed.*

Respectfully Submitted,

Brian Wissinger

*MINUTES ARE NOT OFFICIAL UNTIL APPROVAL AT A SUBSEQUENT MEETING*