

TOWN OF SOMERS REQUEST FOR PROPOSALS

2013 or Newer, 40' to 50', Articulating Boom Lift

The Town of Somers seeks bids for one (1) 2013 or newer, with less than 2,500 hours, articulating boom lift.

Bids will be received electronically by Stephanie M. Levin, Director of Business Services, Somers Public Schools, stephanie.levin@somers.k12.ct.us until 11:00 AM on Wednesday, August 02, 2023.

No bids will be accepted after the said date and time.

Bids will be reviewed and posted on the Town of Somers website at www.somersct.gov by the end of business, Wednesday, August 09, 2023, and all vendors that submitted bids will be electronically sent bid results.

Prospective bidders shall examine the "Instructions to Bidders" and shall comply and conform strictly to the conditions and instructions contained therein.

The Town of Somers reserves the right to accept any bid or part of bids, to reject any, all, or any part of the bids, to waive any formalities or informalities in the bidding process, and to award the bid deemed to be in the best interest of the Town.

INSTRUCTIONS TO BIDDERS

1. INTRODUCTION

The Town of Somers is soliciting bids for the above-named item. If there are any conflicts between the instructions in these Standard Instructions to Bidders and any other bidding document(s), these Standard Instructions to Bidders shall prevail.

2. KEY EVENT DATES

Advertisement for Invitation to Bid:	July 17, 2023
Electronic Bid Due Date	August 02, 2023, by 11:00 A.M.
Review and posting of all bids received	August 09, 2023, by the end of business.

3. PREPARATION OF PROPOSALS

- Proposals must be made on the forms provided herein. All spaces in the Bid Proposal must be filled in correctly.
- The Bidder must present the price for the item(s).
- The Bidder shall sign their Proposal. If the Bid Proposal is made by a firm, partnership, or corporation, the Bid Proposal must be signed by an official of the firm, partnership, or corporation that has the authorization to sign contracts and must include the business address and business telephone number, partnership, or corporation, failure to do so may disqualify the bid.
- The Town of Somers is not liable for any cost incurred for the preparation of proposals or submission of samples by the firm's submitting proposals for the work requested in this bid document or request for proposals.
- Corrections and/or modifications to bid proposals received after the closing time specified will not be accepted.
- Each Bid Proposal must be submitted electronically and marked in the subject line "Somers Aerial Lift Bid"

4. BID SUBMISSION INSTRUCTIONS

Please submit the completed bid to the following: _____

The inability to meet any specified requirement(s) must be stated in writing and attached to the Bid.

5. PAYMENT

- The successful bidder shall submit invoices to the following address:
Town of Somers
Finance Department
600 Main Street
Somers, CT 06071

6. TAX EXEMPTIONS

- The Town of Somers is exempt from Federal Excise Taxes and Connecticut Sales and Use Taxes. Bidders shall avail themselves of these exemptions.

Town of Somers
ITEM SPECIFICATIONS

DESCRIPTION

The aerial lift shall be:

- Model year 2013 or newer,
- With less than 2,500 hours on it,
- Articulating Boom type lift,
- 40' – 50',
- Self-propelled,
- Wheeled,
- Four (4) Wheel Drive)
- Four (4) Wheel Steer,
- Diesel fueled.

BID PROPOSAL

Aerial Lift Bid Amount \$ _____

BIDDER'S BUSINESS NAME: _____

BUSINESS ADDRESS: _____

CONTACT PERSON: _____

PHONE NUMBER: _____ EMAIL: _____

BY: _____ TITLE: _____
(Print Name)

SIGNATURE: _____ DATE: _____