

TOWN OF SOMERS REQUEST FOR PROPOSALS

Municipal Sidewalk Repair Services

The Town of Somers seeks to enter into a one year agreement, renewable for up to three consecutive one year periods, with a vendor to provide services to repair and replace sidewalks. The nature of the work is to include installing concrete sidewalks, asphalt sidewalks and 6" or Cape Cod style curbing (berm).

Bids will be received electronically by Todd Rolland, Director of Public Works, at trolland@somersct.gov until 11:00 AM Wednesday, June 23, 2021. No bids will be accepted after said date and time.

Bids will be reviewed and posted on the Town of Somers website at www.somersct.gov by the end of business, Wednesday, June 30, 2021 and all vendors that submitted bids will be electronically sent bid results.

The Town of Somers hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, minority and disadvantaged business enterprises will be afforded full opportunity to submit bids in response to this invitation and that they will not be discriminated against on the grounds of race, color, national origin or sex in consideration for an award.

Prospective bidders shall examine the "Instructions to Bidders" and shall comply and conform strictly to the conditions and instructions contained therein.

The Town of Somers reserves the right to accept any bid or part of bids, to reject any, all or any part of the bids, to waive any formalities or informalities in the bidding process and to award the bid deemed to be in the best interest of the Town.

All bidders are required to inform themselves fully of the conditions relating to the construction and labor under which the work will be or is now being performed and the contractor shall employ, as far as possible, such methods and means in the carrying out of this work as will not cause interference with any other contractor.

INSTRUCTIONS TO BIDDERS

1. INTRODUCTION

The Town of Somers is soliciting bids for the above named project. If there are any conflicts between the instructions in these Standard Instructions to Bidders and any other bidding document(s), these Standard Instructions to Bidders shall prevail.

2. KEY EVENT DATES

Advertisement for Invitation to Bid:	June 2, 2021
Electronic Bid Due Date	June 23, 2021 by 11:00 A.M.
Review and posting of all bids received	June 30, 2021 by end of business

3. PREPARATION OF PROPOSALS

- Proposals must be made on the forms provided herein. All spaces in the Bid Proposal must be filled in correctly.
- The Bidder must present the prices for which they propose to complete each item of the work contemplated. The Bidder shall sign their Proposal, if the Bid Proposal is made by a firm, partnership, or corporation, the Bid Proposal must be signed by an official of the firm, partnership, or corporation that has authorization to sign contracts, and must include the business address and business telephone number, partnership, or corporation, failure to do so may disqualify the bid.
- The Town of Somers is not liable for any cost incurred for the preparation of proposals or submission of samples by the firms submitting proposals for the work requested in this bid document or request for proposals.
- Corrections and/or modifications to bid proposals received after the closing time specified will not be accepted.
- Each Bid Proposal must be submitted electronically and marked in the subject line "Municipal Sidewalk Repair Services"

4. BID SUBMISSION INSTRUCTIONS

Please submit completed bid to: Todd Rolland, Director of Public Works, at trolland@somersct.gov

The inability to meet any specified requirement(s) must be stated in writing and attached to the Bid.

5. BID WITHDRAWAL

Bidders may withdraw their proposals at any time prior to the bid opening date. No Bidder shall withdraw, cancel or modify their proposal for a period of sixty (60) days after the bid opening.

6. BIDDER QUALIFICATIONS

- In determining the qualifications of a bidder, the Town of Somers may consider a contractor's record in the performance of any contracts for similar work into which they may have previously entered.
- The Town expressly reserves the right to reject the bid of any bidder if it is disclosed that such bidder, in the opinion of the Town, has not properly performed such contracts or has habitually, and without just cause, neglected the payment of bills or has otherwise disregarded his obligations to subcontractors, suppliers, state or local codes, personnel or employees of subcontractors.
- The Town may make such investigation as they deem necessary to determine the ability of the bidder to perform the work and the bidder shall furnish all such information and data for this purpose as the Town may request. The Town reserves the right to reject any bid if the evidence

submitted by or the investigation of such bidder fails to satisfy the Town that such bidder is properly qualified, or that such bidder misrepresented material facts in the bid documents.

7. DISQUALIFICATION OF BIDDERS

- More than one proposal from an individual, firm, partnership, corporation, or an association under the same or different names will not be considered. Reasonable grounds for believing that any Bidder is interested in more than one proposal for the same work will cause the rejection of all proposals in which such Bidder is interested.
- Any or all proposals in which such Bidder is interested will be rejected if there is reason for believing that collusion exists among the Bidders and all participants in such collusion will not be considered in future proposals for the same work.
- Proposals in which the prices are obviously unbalanced may be rejected. No Contract will be awarded except to competent Bidders capable of performing the class of work contemplated.

8. UNIT PRICING

For bidding purposes, the work has been subdivided into Square Feet and Lineal Foot unit pricing.

9. PAYMENT

- The Contractor's daily reports shall include information such as Job/Street Name, Address or Location Reference (example – near house number or near pole number).
- In consideration of the faithful performance by the Bidder of all covenants, promises, and agreements contained herein, agrees to pay the Bidder for the full completion by them of the work embraced in this Contract, within (30) Thirty Days of the receipt of the invoice.
- Bid prices will be considered as NET, if no discount is shown.
- The successful bidder shall submit invoices to the following address:
Town of Somers
Department of Public Works
93 Egypt Road
Somers, CT 06071

10. BID ACCEPTANCE

- Notification of the bid award will be made by issuance of a "Bid Acceptance" letter.
- Bidders are to list their bids on the appropriate attached sheet. Bidders may attach a letter of explanation but a clear notification should be made on the standard bid sheets at the appropriate point of explanation that there is a letter of explanation is attached.

11. TAX EXEMPTIONS

- The Town of Somers is exempt from Federal Excise Taxes and Connecticut Sales and Use Taxes. Bidders shall avail themselves of these exemptions.

12. CARE AND PROTECTION OF PROPERTY

- The Successful Bidder shall take particular care to avoid damages to all private and public property and to private or public improvements within the Town's right of way.
- The Successful Bidder shall make good any damages to public or private property at their own expense and to the satisfaction of the Town. There shall be no additional compensation from the Town for the repair or restoration of damaged property or vehicles owned by or caused by the successful bidders work.

13. AWARD

- The Town of Somers reserves the right to award this contract or not, accept or reject any or all bids to best serve its interests, or to hold the bids for sixty (60) days before decision is made. The Town reserves the right to reject any and all bids (or any part thereof), to waive defects in proposals, or to accept any proposal deemed to be in its best interest.

14. TERM

- One (1) year beginning on July 1, 2021 and continuing until June 30, 2022.

15. INSURANCE

The bidder awarded this bid must provide a current Certificate of Insurance to the Chief Financial Officer prior to commencement of work, with the following:

- a) Liability limits for bodily injury and personal injury, \$1,000,000 per occurrence.
- b) Liability limits for property damage including that caused by motor vehicles, \$1,000,000.
- c) Contractual liability, \$1,000,000 per occurrence.
- d) Owner's protective liability, \$1,000,000 and property damage, \$1,000,000 per occurrence.
- e) Workers Compensation, as required by Connecticut State Statutes.
- f) The "Town of Somers" is to appear as an additional insured on all Certificates of Insurance.
- g) All insurance is to be provided by a company authorized to issue such insurance in the State of Connecticut.
- h) All insurance may not be canceled or modified without sixty (60) days written notice by registered U.S. Mail to Chief Financial Officer, Town of Somers, 600 Main Street, Somers, Connecticut 06071.

16. GUARANTEE

- The Successful Bidder shall unconditionally guarantee their bid for a period of one (1) year from July 1 to June 30.

17. NONDISCRIMINATION IN EMPLOYMENT

- The Town of Somers is an Equal Opportunity Employer and the successful bidder shall agree and warrant that, in the performance of this contract, they will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, sex, religion, or national origin in any manner prohibited by State, Federal, County, or Municipal law.

SCOPE OF WORK

DESCRIPTION

The work consists of furnishing all supervision, labor, tools, equipment and materials necessary to perform all operations in connection with sidewalk repair and replacement on Town property or within Town right of ways as directed by the Director of Public Works. It is the responsibility of the successful bidder to insure no damage to private property or passing vehicles is caused from the work or workers.

SPECIFICATION

- a. Repair and Install the following:
 - i. Concrete sidewalks
 - ii. Bituminous concrete (Asphalt) sidewalks,

iii. Asphalt curbing (berm)

- b. Vendor shall provide services, as necessary, for the demolition, removal of existing sidewalk, site preparation including placement of gravel subbase, compaction, forming and finishing, installation of concrete sidewalks, curbs, driveway aprons, ADA warning strips, and all work around catch basins and manholes.
- c. All concrete sidewalks shall be 5' in width, 5" in thickness with 8" of compacted processed gravel place in two lifts unless otherwise directed by the Director of Public Works. All concrete shall be of 4,000 P.S.I. minimum and work shall be done in accordance with the CT DOT Driveway Ramps and Sidewalks specifications, HW-921_01 or as directed by the Director of Public Works.
- d. All bituminous concrete (asphalt) sidewalks shall be placed with a sidewalk paver. Asphalt curbing shall be placed with a berm machine. Some repairs to asphalt sidewalks and curbing may require hand work.
- e. The contractor shall be allowed to schedule work hours between 7:00am and 4:00pm, Monday through Friday. Work during other hours may be allowed but only as authorized by the Director of Public Works.
- f. All workmanship shall be of the highest quality. Any workmanship determined to be below the highest standards of the Town of Somers will not be accepted.
- g. All work must meet ADA regulations and standards, unless otherwise directed by the Director of Public Works.
- h. Contractor is responsible for traffic control in accordance with the MUTCD standards. The following Roads require the hiring of a uniformed Police Officer(s) or certified flagger(s) at the expense of the Vendor:

Route 190 (Main Street)	Route 83 (Springfield & South Roads)
Avery Road	Battle Street
Billings Road	Egypt Road
Field Road	Four Bridges Road
George Wood Road	Gulf Road
Route 186 (Hall Hill Road)	Maple Street
Mountain View Road	Mountain Road
Ninth District Road	Pinney Road
Pioneer Heights	Sokol Road

Town of Somers
BID PROPOSAL SHEET
Municipal Sidewalk Repair Services

Concrete Sidewalk Services \$ _____ /SF

Asphalt Sidewalk Services \$ _____ /SF

Asphalt Berm \$ _____ /LF

BIDDER'S BUSINESS NAME: _____

BUSINESS ADDRESS: _____

CONTACT PERSON: _____

PHONE NUMBER: _____ EMAIL: _____

BY: _____ TITLE: _____
(Print Name)

SIGNATURE: _____ DATE: _____

REFERENCES:

Please list three references of State or Municipal work performed within the last 3 years.

Reference #1 Name

Street

City State Zip Code

Contact (Please Print) _____ TELEPHONE _____

Reference #2 Name

Street

City State Zip Code

Contact (Please Print) _____ TELEPHONE _____

Reference #3 Name

Street

City State Zip Code

Contact (Please Print) _____ TELEPHONE _____