

**Somers Police – Resident Trooper’s Office**  
**Telephone# (860) 749-4955 Fax # (860) 763-7054**  
**Request and Agreement for Extra Duty Police Services**  
**This form will be completed:**

By all individuals, organizations, corporations or companies requesting extra duty police services.  
In conjunction with any tent or Temporary Liquor Permit Application and submitted at least 30 days prior to the event.  
For any event on Town property with 100 persons or more and submitted at least 30 days prior to the event.  
Any parade on a public street and submitted at least 30 days prior to the event.

The \_\_\_\_\_

Billing Address: \_\_\_\_\_

**Requests the following police services:**

Type & Name of Event: \_\_\_\_\_

Location: \_\_\_\_\_

Date(s) of event: \_\_\_\_\_ Start time: \_\_\_\_\_ End time: \_\_\_\_\_

Anticipated number of people attending \_\_\_\_\_ Number of Officers requested: \_\_\_\_\_

**I understand and agree to the following:**

1. Extra Duty rate is \$99.00 per officer per hour. Includes vehicle. **(Somers Police Only)**
2. Fees will be charged for a minimum of **FOUR HOURS PER OFFICER**. This includes for cancellation with less than 24 hour notice. CALL 860-749-4955 FOR ALL CANCELLATIONS. Email Requests and Cancellations to [police@somersct.gov](mailto:police@somersct.gov)
3. Payment of fees shall be within 15 days of billing. The Town of Somers shall have the right to recover all costs of collection of any unpaid bill(s), including reasonable attorney fees.
4. Extra Duty assignments are subject to collective bargaining agreements and the applicant may not request a specific Officer. Officers are paid ½ hour travel time to and ½ hour travel time from the project.
5. **Per an existing MOU, any assignments not filled by Somers Police may be filled by the Town of Stafford Police or the Town of Ellington Police. (Rates/ Billing may vary)**
6. In accordance with CGS 7-284, the First Selectman, or his representative, may require additional personnel, the expense of which will be borne by the individual, organization, corporation or company.
7. At the discretion of the First Selectman, fees if applicable, for certain town sponsored events, OR non-profit events may be waived.
8. Further information may be required of any applicant before approval.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone # ( ) \_\_\_\_\_ Fax # ( ) \_\_\_\_\_ Email \_\_\_\_\_

**OFFICE USE ONLY**

Your request has been:    Denied                      Approved

Your request has been modified to require \_\_\_\_\_ additional officers.

Approved by \_\_\_\_\_ Date: \_\_\_\_\_

Updated July 1, 2024