

TOWN OF SOMERS

Position Description

Title: Clinician

Department: Youth Services

Reports To: Director of Social & Youth Services

Supervises: None

FLSA Status: PT– non-exempt

Bargaining Unit: N/A

Position Summary: Provide individual, family and group therapy to youth.

Major Job Duties:

- Provides clinical services to Somers Youth in the form of triage, screening and treatment planning, crisis intervention, assessment, individual, group and/or family therapy
- Completes all required documentation related to client treatment in accordance with established procedures.
- Provides coordination of care and referral with other community agencies (i.e. schools, doctor's offices, hospitals, emergency rooms, outpatient programs, etc.) and consults and collaborates with other behavioral/ medical health providers.
- Performs related duties as required.

Technical –With guidance and direction from supervisor, prioritize and coordinate own work assignments and projects.

Teamwork: Works cooperatively with department staff members in delivery of assigned department's services to internal and external customers. Work cooperatively with department staff to prioritize and complete assignments. Works cooperatively with other departments to maintain accurate and necessary town and regulatory records.

Qualifications:

- Master's Degree in behavioral health discipline (Social Worker, Marriage and Family Therapist) from an accredited university is required.
- Strong interpersonal skills for public and internal contacts; ability to be friendly and helpful with public, as well as organized and accurate with staff and other departments is required.
- Clearly and effectively present accurate information to all customers.
- Proficient in the use of databases, experience with Charity Tracker a plus.
- Proficient at intermediate levels with the Microsoft Office software suite (including Word, Outlook, Excel, Access and PowerPoint) as well as with web browsers to accomplish internet research as necessary. May perform word processing, spreadsheet, and database functions.
- Time management skills and knowledge.

Approved by:

Approved by:

Last Revision Date: 8/18/22

Ops Mgr/on file

HR/on file

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Date:

Date:

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Position Description

Physical Requirements:

This position is primarily situated in an office environment, with walking to and from other department locations. Regularly sitting and working for periods in excess of one hour, including working with a computer and a telephone;

- Sitting for periods up to 60 minutes.
- Regularly stand, lift, reach and bend. May need to lift items up to 35 pounds.
- Comprehend multiple instructions, short correspondence, and memos; ability to transfer instructions to practical applications.

This information is designed to give the general nature and level of work to be performed by employees assigned to this job title and must not be construed to be a complete inventory of the position's duties, responsibilities and qualifications. Employment in the State of Connecticut is, by statute, at will, and nothing in this job description should be construed as an employment contract.

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