## 2010 PERSONAL PROPERTY DECLARATION – SUPPLEMENTAL FORM FOR MACHINERY AND EQUIPMENT USED IN MANUFACTURING AND BIOTECHNOLOGY ONLY

# REQUIREMENTS HAVE CHANGED SINCE LAST YEAR. READ INSTRUCTIONS CAREFULLY BEFORE COMPLETING THIS FORM.

Public Act 06-83 (as amended by Public Act 06-196) institutes a new tax relief program as of October 1, 2006, under which the State of Connecticut pays a portion of the property tax for certain machinery and equipment used in manufacturing and biotechnology (defined below). The portion the State pays for qualified machinery and equipment on the October 1, 2010 Grand List is 100%. The State's percentage has increased by 20% per year (and the taxpayer's portion has decreased by 20% per year) until the State's portion of the property tax for qualified machinery and equipment is 100% as of this October 1, 2010.

A Supplemental Form <u>must</u> accompany the Personal Property Declaration filed annually in order for a taxpayer to pay less than 100% of the property tax for qualified machinery and equipment, pursuant to Public Act 06-83. The assessor must submit this form to the State of Connecticut's Office of Policy and Management (the State agency that administers this new tax relief program). For purposes of Public Act 06-83, the following definitions are applicable.

Manufacturing means: Manufacturing, processing or fabricating, each of which is further defined in C.G.S. §12-81(72); research and development, including experimental or laboratory research and development, design or engineering directly related to manufacturing; the significant servicing, overhauling or rebuilding of machinery and equipment for industrial use or the significant overhauling or rebuilding of other products on a factory basis; measuring or testing or metal finishing; or the production of motion pictures, video and sound recordings.

**Biotechnology means:** The application of technologies, including recombinant DNA techniques, biochemistry, molecular and cellular biology, genetics and genetic engineering, biological cell fusion techniques, and new bioprocesses, using living organisms, or parts of organisms, to produce or modify products, to improve plants or animals, to develop microorganisms for specific uses, to identify targets for small molecule pharmaceutical development, or to transform biological systems into useful processes and products.

## **INSTRUCTIONS**

IMPORTANT: Read the descriptions of Personal Property Code #10, Code #13 and Code #15 before completing the applicable schedules. To ensure that you receive any appropriate tax relief benefit, you must report the total cost of machinery and equipment (i.e., original cost, excluding sales tax, plus the cost of transportation and installation) under the appropriate category code and/or sub code.

Do not report any machinery and equipment under Code #15 that you do/did not claim for federal income tax purposes. You may report machinery and equipment under Code #15 that you lease from another entity <u>only if you claim/claimed it for federal tax</u> **purposes.** You must also supply information concerning the lessor's name in the space provided below the appropriate category code.

If you have in your possession machinery and equipment that you use in manufacturing or biotechnology, but that you do not own (i.e., it is leased, borrowed or consigned to you from another entity) and that you do/did not claim for federal tax purposes, the owner of the machinery and equipment must file this Supplemental Form. <u>It is your</u> responsibility to inform the machinery and equipment owner (i.e., the lessor) of this requirement. The owner must also supply information concerning the property user (i.e., the lessee) in the space provided below the appropriate category code.

Complete this form in its entirety. If necessary, make copies to attach additional information. Sign and date the Supplemental Form and return it to the assessor on or before November 1, 2010.

## Code # 10:

Use this category to report machinery and equipment not included under Code #13 or Code #15. Include industrial or manufacturing machinery and equipment the owner claims or claimed on a federal income tax return as three-year property (e.g., tools, dies, jigs, patterns, etc.) or ten-year or greater property (i.e., property that has a class life of more than 16 years). Include air and water pollution control equipment, regardless of its class life. (A property tax exemption for this type of equipment is available if the Connecticut Department of Environmental Protection certifies it, but air/water pollution control equipment does not meet the predominant use criteria for exemption under Code #13 or Code #15.) Include all machinery and equipment located in a Distressed Municipality, Enterprise Zone or Enterprise Corridor Zone (regardless of its class life) for which you are filing Form M-55 to claim the property tax exemption under CGS §12-81(60) or (70).

## Code # 13:

Use this category to report machinery and equipment, acquired and installed between October 2, 2005 and October 1, 2010 inclusive, that is predominantly used for manufacturing or biotechnology, or machinery and equipment that is acquired and installed on or after July 1, 2006 and used in connection with recycling (as defined in C.G.S. §22a-260). The owner or lessee of such machinery and equipment must claim it on a federal income tax return as five-year property or seven-year property. To obtain an exemption under C.G.S. §12-81(72) for the October 1, 2010 Grand List, the owner or lessee who claims such property on a federal income tax return must file Form M-65 (Manufacturing Machinery & Equipment Exemption Claim).

### Code # 15: a – Manufacturing b - Biotechnology

Use this category to report property eligible for tax relief under Public Act 06-83 (i.e., machinery and equipment acquired in an assessment year ending October 1, 2005 or before <u>only</u>). Eligible property includes machinery and equipment that (i) the owner or lessee claims/claimed as **five-year or seven-year property** for federal income tax purposes, (ii) is **installed and predominantly used for manufacturing or biotechnology**, and (iii) for which you are not filing Form M-55 to claim a property tax exemption under C.G.S. §12-81(60) or (70). **Do not include machinery and equipment acquired on or before June 30, 2006 and used in connection with recycling, as defined in C.G.S. §22a-260.** (Report such property under Code #10.)

Use Code #15a to report machinery and equipment used for manufacturing.

Use Code #15b to report machinery and equipment used for biotechnology.

# SUPPLEMENTAL FORM FOR MANUFACTURING AND BIOTECHNOLOGY MACHINERY AND EQUIPMENT ONLY

Company Reporting:					Person to be contacted with questions:				
Name:				Name/Tit	e			A	ssessor's
Address				Address					Use Only
City/State/	/Zip			City/State	/Zip				•
D/B/A				Telephon	e No.			List #	
Business				Product				Town	
activity				manufact	ured			Code	
	ut State Tax ID No.			Facility lo	Facility location (street address, town and zip code)				
	axpayer ID No.							District	
			before entering Total Cos				Constant Constant and Const	Name	
#10 - Mac	hinery & equipmen	t <u>Not</u>	eans the original cost (exc Eligible For Exemption Relief Public Act 06-83	#13 – Nev	tax) plus the cost of tra vly acquired mfg. mac ible For CGS §12-81(72	hinery	& equipment		
Year Ending	Total Cost	% Good	Net Depreciated Value	Claimant must also file Form M-65 to obtain this exemption					
10-1-10		95%		Year		%	Net	Code	Assessment
10-1-09		90%		Ending	Total Cost	Good	Depreciated Value		
10-1-08		80%		10-1-10		90%			
10-1-07		70%		10-1-09		80%			
10-1-06		60%		10-1-08		70%			
10-1-05		50%		10-1-07		60%			
10-1-04		40%		10-1-06		50%			I
Prior Yrs		30%		Total		Total		#13	
Total		Total						#10	
	nufacturing Machin			Code #15b	- <u>Biotechnology</u> Mach				
1	x Relief Under Publi	1 1	-83 Net	Veer	For Tax Relief Under	1	Net	Codo	Accordent
Year Ending	Total Cost	% Good	Depreciated Value	_ Year Ending	Total Cost	% Good	Depreciated Value	Code	Assessment
10-1-10	10101 0001	0000	•	10-1-10		0000			
Thru				Thru					
Year	Veer				Year These years are reported under Code #13				
Ending	<ul> <li>These years are reported under Code #13</li> </ul>			Ending					
10-1-06				10-1-06					
10-1-05		50%		10-1-05		20%		15a	
10-1-04		40%		Prior Yrs		20%		15b	
Prior Yrs		30%		Total		Total			I
Total		Total			15a and 15b Total			#15	
			ses any Code #15 property / leased from each entity.	/ <u>from</u> anoth	er entity <u>and</u> claims it fo	or federa	ll tax purposes.		
Year	Code #15a Code #15b								
Ending	Total Net Value		Total Net Value	Name of Property Owner (Lessor)					
10-1-05									
<u>10-1-04</u>									
Prior Yrs									
Total Comp each e		bany <u>leas</u>	ses any Code #15 property	/ <u>to</u> another	entity. Enter data by cat	tegory fo	or property leased to		
Year	<u>Code #15a</u>		Code #15b	Í					
Ending	Total Net Valu	le	Total Net Value		Name of Property	/ User (I	_essee)		
10-1-05								]	
10-1-04									
Prior Yrs									
Total									
AFFIDAV	TT: complete to	the bes	under penalty of false s t of my knowledge, rem any to file this Supplem	embrance a	and belief and that I h	have au	thorization from the		
	Print or type r	ame of s	signer here:						
							_		
	Signature The Affidavit on t	he last pa	age of the Personal Prope	rty Declaratio	on MUST also be signed	and/or v	Date witnessed.		

# Supplemental Itemized Listing Of Manufacturing Machinery And Equipment 2010 Grand List

### INSTRUCTIONS:

- .
- Print or type only. You may submit a computer printout containing All Required Information In The Prescribed Format. List only manufacturing machinery and equipment acquired and installed before October 2, 2005. Items listed on prior years' claims must continue to be listed on this year's M-65 in order to be considered for exemption.
- Do Not Include Sales Tax.
- All monetary amounts should be rounded to the nearest whole dollar.
- Lessees are to provide only their transportation and installation costs (purchase price will be obtained from lessor). For leased property, enter Lease ID # beneath the name and address of the lessor. Provide IRS Classification;\* Please refer to IRS Code Section 168(e). **Do Not Provide Class Life**

### TERMS:

- Total cost of acquisition is the price paid for the property, including the value of a 'trade-in', plus the cost of transportation and installation. (If installation required real property structural changes, the cost of such changes cannot be included.)
- The <u>purchase price</u> for self-constructed machinery and equipment is the unit cost. <u>Date installed for leased property</u> is the beginning date of the lease.

#### Inaccurate information may affect qualification for exemption.

The information requested on this form is essential to the applicant or machinery and equipment qualifying for exemption. Regardless of past practices, forms submitted which are incomplete or do not conform to the prescribed format will not be accepted. Description of machinery and equipment should be complete and readily identifiable. Property described as "miscellaneous", "manufacturing machinery or equipment", or numeric entries are not accepted.

Property Description & Model ID #	# of Items	Date Acquired Mo./Day/Yr.	IRS* Classifi- cation	Purchase Price	Transportation/ Installation Cost	Total Cost of Acquisition
Page Total						
Grand Total						

Property Description & Model ID #	# of Items	Date Acquired Mo./Day/Yr.	IRS* Classifi- cation	Purchase Price	Transportation/ Installation Cost	Total Cost of Acquisition
Page Total						
Grand Total						