

# TOWN OF SOMERS

## Employment Opportunity

<b>Title:</b>	Recycling Center Maintainer	<b>Supervises:</b>	None
<b>Department:</b>	Public Works	<b>FLSA Status:</b>	Part-time, non-exempt
<b>Reports To:</b>	R.C. Supervisor / Director of Public Works Receives general direction from Recycling Center Supervisor	<b>Bargaining Unit:</b>	N/A

**Position Summary:** Operates Recycling Center in compliance with state, federal, and environmental regulations.

**Position Hours:**

- 32.5 hour work week (1/2 hour lunch break on Monday, Thursday and Saturday).
- Monday's 7:00 – 4:30, Thursday's 7:00 - 4:30, Saturday's 7:00 - 4:30, Sunday's 11:00 – 4:30

**Salary:** \$15.00 to \$16.00 per hour

**Major Job Duties:**

**Service:** Works with the Recycling Center Operator to affect the transfer of solid wastes to third party waste handlers; completes minor repairs and maintenance on equipment and facilities; trains back-up personnel in solid waste facility operations; greets and directs public to disposal areas; operates scale; collects fees in association with use of center.

**Teamwork/Coordination:** Works cooperatively with all staff to prioritize and complete assignments; provides constructive input to the Public Works Department staff discussions and actively participates in group issue identification and resolution.

**Technical:** Utilizes knowledge of state and federal environmental laws to prevent disposal of dangerous or illegal materials; uses power and hand tools in general maintenance work; performs minor repairs and preventative maintenance on facilities; follows standard safety procedures and regulations.

**Administrative:** Reports tasks accomplished verbally or on written work order; maintain records of recycled materials, and user activity; completes forms and logs as requested by Maintainer and/or Supervisor; completes service request for repairs and service on vehicles and equipment.

**Qualifications:**

- High School diploma;
- Two years maintenance experience and experience in the safe operation of equipment;
- Proven ability to apply common sense understanding to carry out detailed written or oral instructions;
- Familiarity with the use, operation and maintenance of manual and powered hand tools;
- Satisfactory pre-employment drug test;
- Certification by Connecticut Department of Environmental Protection as Operator of Solid Waste Facility, or ability to attain certification within 12 months of hire date;

**Physical Requirements:** This position is one of physical labor involving the operation of equipment. The employee will be required to pass a pre-employment drug test and will be subject to random drug and alcohol testing throughout his/her employment. The employee must be able to:

- Stand, walk, lift, reach, bend and squat in the performance of job duties;
- Sit for periods in excess of one hour;
- Safely operate a variety of powered and manual hand tools and equipment;
- Regularly lift and/or carry objects or materials weighing 25-50 pounds;
- Tolerate frequent exposure to extreme weather conditions including heat, cold, rain and snow for periods in excess of one hour.