



TOWN OF SOMERS - Employment Opportunity

Position: Maintainer

Department: Public Works
Title: Maintainer
Supervision Received: Division Foreman or Director of Public Works
Supervises: May Supervise Seasonal employees

Position Summary:

Perform general maintenance work in the construction, repair, and maintenance of the town's roads, bridges, fields, grounds, and facilities. Operates truck/tractor, light, and heavy equipment; transports materials to and from work sites; operates truck in plowing and salting roads. May be assigned to Highway, Parks and Facilities, or Recycling Center.

Position Schedule:

Normal work schedule is Monday thru Friday 7:00am to 3:30pm, excluding holidays, with ½ hour lunch break. All Public Works personnel are on-call for weather and emergency response, particularly during the winter season or other storm events.

Major Job Duties:

Service:

Plows and salts roads. Mow and maintain roadsides, fields, park grounds, and facilities. Clear storm drains; maintain and repair road surfaces. Clean catch basins and culverts; clear roadsides. Participate in repair and construction of catch basins. Repairs and installs fences, street signs, guardrails, and roadside equipment. Perform manual work in the laying of pipes, patching or resurfacing roads, and related construction and maintenance work. Clean and maintain town buildings, including rest room facilities. Perform semi-skilled carpentry, electrical or plumbing repairs, or other projects in town buildings and facilities.

Teamwork:

Works cooperatively with staff members and the public. Receives work assignments from Foreman or Director of Public Works. Works cooperatively with other departments to maintain town roads, fields, park grounds, park facilities, buildings, and properties. Provides constructive input during staff discussions and actively participates in group issue identification and resolutions.

Technical:

Prepares and services vehicles and equipment. Makes routine safety check before and after operation. Observes performance of vehicle and equipment and reports malfunctions to supervisor. Performs routine repairs and preventative maintenance on vehicles and equipment. Follows standard safety procedures and regulations.

Administrative:

Reports tasks accomplished verbally or on written work order. Completes forms and logs as requested by Foreman or Director of Public Works. Completes service request for repairs and service on vehicles and equipment.

Training:

Participates and completes training assignments, both in the field and in the classroom. Will be required to complete First Aid, CPR, Hazardous material, and OSHA training. Other training may include; Safety, Flagger certification, snowplow operation, sweeper operation, equipment operation, roadside mower operation, maintenance procedures, pavement maintenance, chain saw and other small portable operation, ETC. Crossed trained to work in Highway, Parks, and Recycling Center.

Qualifications:

- High School diploma or equivalent,
- Experience in maintenance and/or heavy construction, and experience with heavy vehicles and equipment,
- Familiarity with the use, operation, and maintenance of manual and powered hand tools,
- Familiarity in the operation, and maintenance of vehicles, heavy, and mechanical equipment,
- Clean motor vehicle record,
- Effective interpersonal and communication skills,
- Possess a CDL Class A or B with endorsement N. (Restrictions E, F, G, K and L will not be allowed) or the ability to obtain it within one year of employment.

Physical Requirements:

This position is one of physical labor performed in field locations involving the operation of light and heavy equipment. The incumbent is required to pass a pre-employment drug test and is subject to random drug and alcohol testing throughout their employment. The incumbent must be able to:

- Stand, walk, lift, reach, bend, and squat in the performance of job duties,
- Safely operate all types of heavy equipment and vehicles,
- Safely operate a variety of powered and manual hand tools and equipment,
- Regularly lift and/or carry objects or materials weighing up to 50 pounds,
- Demonstrate and maintain sufficient stamina and good health to perform strenuous physical labor,
- Tolerate frequent exposure to extreme weather conditions including heat, cold, rain, and snow for extended periods.

This information is designed to give the general nature and level of work to be performed by employees assigned to this job title and must not be construed to be a complete inventory of the position's duties, responsibilities, and qualifications. Employment in the State of Connecticut is, by statute, at will, and nothing in this job description should be construed as an employment contract.